

eSchenker
It's so
easy!



eSchenker
Tutorial Booking

eSchenker Portal

„Registered user view“



John Doe



It's so easy!

1

Once registered, Booking
is accessible through the
eSchenker dashboard

2

Just click on the Booking
icon to start

3

The Booking module
allows you to create
bookings for all modes of
road transportation

The screenshot shows the eSchenker dashboard interface. At the top left is the DB SCHENKER logo and the text "eSchenker 1.2.4.6". Below it is a search bar labeled "QUICK TRACKING" with the placeholder "by DB Schenker Reference" and a magnifying glass icon. On the right side, there is a user profile for "John Doe" with a lock icon and a "Logout" link, along with a small graphic that says "It's so easy!". The main area is titled "eSchenker" and contains a grid of service icons under the heading "Favorite eService Management". The "Booking" icon, which features a blue shipping container with a red arrow pointing up, is highlighted with a large black square. An upward-pointing arrow originates from this highlighted icon and points to a smaller modal window at the bottom. This modal window also features the "Booking" icon and has a "Add to Favorites" button with a star icon. Other icons in the grid include "eSchenker", "Scheduling", "Emission Calculator", "Tracking", "Advanced Tracking", "Reporting", "Collaboration", "Address Management", "DB SCHENKER aeroparts", "Invoice Delivery", "Pricing", "DB SCHENKER smartbox", "SCOUT", and "Scout". At the bottom of the dashboard, there is a dark blue footer bar with links to "Privacy", "Imprint", "GTC", "Support", and "Technical Information".



Start of the Booking eService

Choose the transport mode

4

The Booking module leads you step by step through the process. The progress bar visualizes each step:

- General Information
- Shipment Information
- Dangerous Goods
- Summary
- Confirmation

The screenshot displays two instances of the DB Schenker Booking eService interface. Both instances show a progress bar at the top with six steps: General Information, Shipment Information, Dangerous Goods, Summary, and Confirmation. The 'General Information' step is highlighted in both. Below the progress bar, the top instance shows a detailed form with fields for Shipper Address, Consignee Address, Additional Addresses, Products (selected as 'DB SCHENKERsystem'), Service Types (selected as 'Door-to-Door'), and Incoterm Location. The bottom instance is a simplified version of the same form, also showing the same six steps in the progress bar. A large black arrow points from the 'Please select...' dropdown in the top form to the corresponding dropdown in the bottom form, indicating they are the same field.



Booking Request General Information

The booking process starts with entering the relevant address data:

5

User starts typing in shipper/consignee addresses. If the address is already stored, the user can select one of the shown proposals

6

Alternatively the user can search or add addresses in his address book by clicking on one of the icons.

7

Additional addresses can be added by using the dropdown menu.

Booking

General Information Shipment Information Dangerous Goods Summary Confirmation

Addresses

Shipper Address:

Consignee Address:

Additional Addresses: Please select...

Information

Products*: DB SCHENKERsystem

Incoterms*: Please select...

Pickup Date: 2017/11/24

Delivery Date Consignee:

Handling Instructions:

Service Types*: Door-to-Door

Incoterm Location*:

From*: 9:00

To*: 17:00

References: Add New Reference



Booking Request General Information

com/nges-portal/secured/#/booking/booking-wizard?service=BOOKING&wizard=83784388-5084-11e5-b5dd-54ee753 P eSchenker: Booking - Booki... X

Booking

General Information Shipment Information Dangerous Goods Summary Confirmation

Addresses

Shipper Address:

Consignee Address:

Additional Addresses: Please select...

Information

Products *: DB SCHENKERsystem

Service Types *: Door-to-Door

Incoterms *: Please select...

Incoterm Location *:

Pickup Date: 2017/11/24

From*: 9:00

To*: 17:00

Delivery Date Consignee:

Handling Instructions:

References: 2000/2000 character(s)

8 Then enter shipment specific information.

9 The last section contains fields for adding handling instructions, comments and customer references.



Booking Request Shipment Information

10

Within the details area all fields should be filled in completely

- Values like volume and gross weight will be calculated by clicking on the calculator.
- Additional positions can be added by clicking on the “plus” icon.

11

Choose if you want to have additional options, like cargo insurance or other shipment information.

The screenshot shows the 'Booking' interface with the 'Shipment Information' tab selected. The 'Details' section contains a table for entering shipping data. A red box highlights the 'Shipment Information' tab in the top navigation bar. A red arrow points from the 'Cargo insurance' checkbox in the 'Shipment Information and Options' section to the 'Gross weight per position' input field, which is also highlighted with a red box. The 'Gross weight per position' field includes a 'cbm' unit selector and a calculator icon. The 'Shipment Information and Options' section also includes fields for 'Value of Goods', 'Currency', and other optional checkboxes for 'Cargo insurance', 'Special cargo', 'Cash on Delivery', and 'Customs Clearance'. Mandatory fields are marked with an asterisk (*).



Booking Request Dangerous Goods

12

If at least one item was indicated with “DGR” (Dangerous Goods regulation), you have to fill in the required fields.

Booking

General Information Shipment Information **Dangerous Goods** Summary Confirmation

Dangerous Goods Details for Shipment Position 1

Cargo Description: test

Pieces and Package type (Ship. Pos): 1 Other(s)

Pos.	Pieces	Package Type*	Weight*	UN/ID No(s)*	Label No(s)*	Package Group*	Proper Shipping Name*	Technical Name	Special Provision	Waste	Exc. Qty.	Ltd. Qty.	Env./ Haz.
1	1	Boxes	kgs	NET		1	I						



Booking Request Summary

13

The second to last step is to review all data entries and if you want to change values you can use the wizard on the top to move back to a specific step.

14

If everything has been entered correctly, relevant booking documents can be uploaded and be added to the booking request.

15

Finally you need to accept the legal terms and then click on the submit button.

Booking

General Information Shipment Information Dangerous Goods Summary Confirmation

General Information		Consignee Address	Shipper Address
Mueller Thomas - - 25468 Berlin Germany E-Mail: martin.bell@dbschenker.com Phone: 1111111111		Ribery Frank - - 67646 Hamburg Germany E-Mail: martin.bell@dbschenker.com Phone: 3333333333	Ribery Frank - - 67646 Hamburg Germany E-Mail: martin.bell@dbschenker.com Phone: 3333333333
Transport Mode / Product	Service Type	IncoTerms	
Ocean FCL / SCHENKERcomplete	door-to-door	Ex Works / Berlin	
Positioning type	Latest Vessel Departure	Latest Vessel Arrival	
Container Positioning by Schenker	1.10.2014 08:00:00 – 17:00:00	2.10.2014	
Positioning/Pickup Date	2.10.2014	3.10.2014	

Disclaimer
All business is exclusively transacted to the most recent edition of the Conditions of Transport of your country
 I accept the legal terms

Document Upload
+ Add File
Name of booking creator Storage Date Type

< Previous Submit Cancel



Booking Request Confirmation

16

As a last step you get navigated to the '**Confirmation**' page and an **e-mail** will be sent to you

Booking

- General Information
- Shipment Information
- Dangerous Goods
- Summary
- Confirmation

Dear Svenja Lesch

Responsible Branch

Schenker Deutschland AG
Gottfried-Schenker-Str. 2
97421 Schweinfurt
Germany
martin.bell@dbschenker.com

Thank you very much for your booking request.

Your booking request has been successfully sent to your responsible Branch and you will receive a booking confirmation or a request for additional input as soon as possible. If your cargo cannot be shipped as requested, we will provide you with our best alternatives.

Best regards - Your eServices Team.

Your booking data:

Booking-ID: 140930-000008

Consignee/Waybill no.: 21/000002

Services







Select printing start position:

Label 1

Label 2

Label 3

Label 4

[Create another booking](#) [eSchenker home](#)

17

Land Transport bookings include a print section where you can select relevant labels for print-out.

Additionally, labels can be exported as a PDF.

eSchenker
It's so
easy!



In case of further questions, please contact
your local key account person